



Mission Statement

St. Margaret Mary School, as a mission of the parish, provides a quality education within a Catholic, Christian atmosphere through a caring holistic approach that prepares students for spiritual growth, social responsibility, and academic success.

1/16/17

Dear Parents,

We have a very busy second half of the month ahead of us. Please make sure to read all the information below.

Bishop's Tuition Assistance- Attached are the forms to apply for tuition assistance for the 2017-2018 school year. It is very important that all forms and information be completed in full. **Incomplete applications will not be considered.**

Please submit copies of all required documentation. Only copies should be submitted. Do not submit originals because documentation is not returned.

A summary of needed forms, information, and due dates are as follows:

First Step: By February 3, 2017

The applicant completes and turns in the following to the principal.

Pages 2 and 3: Financial Need and Evaluation Form

- Sections I through V completed in full
- Section VI Documentation (copies only)

Page 4: Letter with pertinent information This must describe your financial need, especially if your situation has changed dramatically in the last year.

- Sign and date form

Final Step: On or before February 17, 2017

The principal will submit the entire application, including **Page 1: a Principal's Confidential Form**, to the Office of Catholic Schools. The committee will seriously consider each application package, but there is no guarantee to receive funds and you will be notified by April 28, 2017 of our decisions.

Please read, complete, sign, and submit all forms; adhering to the due dates provided. Incomplete or late applications will not be accepted.

Mass- Our school Mass is scheduled for Friday, January 20 at 8:30am in the church. Full dress is required. Please send your child with a non-perishable food item. Items collected are given to the Chino Neighborhood House.

Knights of Columbus Free Throw Contest- Our KOC is hosting a free throw contest for all children ages 9 to 14. The contest is being held on Thursday, January 19 at 3pm. Participation is free and entry forms are in the office.

PIP Hours- Must be completed by Feb. 28, 2017. If you need hours, each uncompleted PIP hour will be assessed \$100.

Please be sure to update the red PIP book located in the office.

Registered and Contributing Catholic Letter- All families who attend a church other than St. Paul the Apostle, St. Elizabeth Ann Seton, or St. Margaret Mary **must** provide a letter from their parish indicating they are registered and are contributing each week. Letters must be in the office by February 15, 2017.

Your tuition amount will be based heavily on your family's registration status and how often your family uses their envelopes. Please use your envelopes each week at Mass, no matter which church you attend.

The fee schedule for next year will be published towards the end of January.

Father Daughter Dance- Please see attached flier for this year's Father Daughter Dance to be held on Saturday, February 4, where all superheroes will gather for an evening of fun. We are in need of volunteers for set up, the event, and clean up. A sign-up sheet is posted outside of the PTG room.

Save the Date- Our Catholic Schools Week Parade and Picnic will be held on Friday, February 3. The Parade will begin at 10:45am followed by our annual picnic on the field at 11:30am.

Festival Brainstorming Meeting- Our Festival Committee is looking for your input on how to make our Festival even better. Our Committee is having its first meeting on Thursday, January 19 at 6pm. Please come to share ideas and/or become part of the committee.

Pictures, Pictures, Pictures, and PIP- Your help with providing pictures of events throughout the year is greatly needed. Please remember that our yearbook is as successful as the pictures that you submit. Pictures are needed by February 10.

One PIP Credit will be given for every 20 quality pictures uploaded. Follow these directions to begin adding pictures to the Pictavo Community:

Click on the following link: www.community.pictavo.com

Click on a the UPLOAD PHOTOS link & create an account

- Enter the school's ID number **64487**
- Click on the UPLOAD link, Select the category, describe your photos, and click SAVE.

Please note that you will want to make sure that the images are loaded in the correct folder. You must select the category to begin loading images into the specified folder. Please do not load every image that you take. It is very helpful if you edit and delete your images before you upload the chosen ones to the website.

Beware of cell phone pictures! Even if you have a smartphone, pictures that are sent via text message *will not* be able to be featured in the yearbook due to their low resolution. Pictures pulled from e-mail will work as long as you send them as *full size photos*. However, the best option is to plug your smartphone into your computer and upload the images to your computer and then to the community.

Or Download the Pictavo Community Mobile App:

Now it's easier to access Pictavo Community wherever you go! You can download the new mobile app for iPhone at the App Store or for Android on Google Play and upload your photos directly from your phone!

Yearbook Dedication Ads- It is a rare opportunity when you can express to your child the extent of your pride and joy. Here is your chance! Say it all in your own dedication ad to your student. You will be able to include pictures and customize your own dedication ad! We will even provide the software for you to begin creating your dedication ad right away! All dedication orders will be turned in and purchased online at www.community.pictavo.com.

Full Page Recognition Ad- All Color	\$100.00
1/2 Page Recognition Ad- All Color	\$50.00

Deadline: Friday, February 10, 2017!

**Ad space is limited. Orders will be taken until ad space runs out.*

Design your yearbook Dedication Ad directly on our yearbook website! You can upload pictures, create your own ad from scratch or use a template, type in a personal message, include as many pictures as you like, and pay online! It is that easy!

-Go to www.community.pictavo.com

- Click on SHOP YOUR SCHOOL - enter school details
- Shop Recognition- Click on ORDER for the size you would like to purchase
- Click on DESIGN IT NOW and create an account
- Use the software to design the your ad and click on SAVE and name your project
- Click ADD TO CART. You will be directed to go through the online ordering process
- After you have placed your order, click on MY STUFF and click on SEND TO YEARBOOK STAFF.

Book Fair- Our next Book Fair is scheduled for the week of Jan. 30 to Feb. 3. This a great opportunity for families to earn PIP points. Please email Sr. Kathleen if and when you are available to help or sign-up on the lists posted in the office.

T-Dap- Current 6th graders will need proof of T-dap booster shot before entering 7th grade. Please send proof to the office no later than May 12, 2017. Your child will not be able to start 7th grade if this immunization is not received.

Attachments: Please view the attached flyers.

Bishop's Tuition Assistance Information

Father-Daughter Dance Information

God Bless,

Waylynn Senn
Principal
St. Margaret Mary

DAILY



PLANET

Special Edition

**EXTRA! EXTRA!
READ ALL ABOUT IT**



CALLING ALL SUPERHEROES



**IT'S TIME TO HERO UP AND JOIN US FOR A
MARVELOUS TIME AT THE FATHER DAUGHTER DANCE.**

WHEN? Saturday, February 4, 2017

WHERE? SMMS Hall of Superpowers

TIME? 5:30 - 8:30 PM

COST: \$40 per couple (\$15 for each additional guest)

***Cost includes dinner, dessert, drinks, photo with keepsake & entertainment**

PLEASE COME AS YOUR FAVORITE SUPERHERO AND JOIN THE FUN!!!



RSVP by filling out form and please return to school office with cash or check payable to: SMMS

RSVP DEADLINE: Friday, January 27th

Family Name: _____ Phone: _____

_____ Grade _____

_____ Grade _____

_____ Grade _____

Additional Guest Name: _____

TOTAL PAID: _____

CASH _____ CHECK _____ CHECK # _____



THE BISHOP'S ENDOWMENT FUND FOR CATHOLIC SCHOOLS
FINANCIAL NEED EVALUATION FORM
2017-2018 SCHOOL YEAR

Please read the directions before writing on this form

I. DEPENDENT INFORMATION: GIVE THE FOLLOWING INFORMATION ABOUT ALL DEPENDENTS IN THE FAMILY. IF YOU HAVE MORE THAN FIVE DEPENDENTS USE ANOTHER PAPER TO GIVE US THE INFORMATION ABOUT THOSE DEPENDENTS. ATTACH THAT FORM TO THIS ONE.

LAST NAME	FIRST NAME	AGE	NAME OF SCHOOL	<i>School Information for Next Year</i> GRADE	TUITION/FEES	<i>Check if aid received last yr.</i>
-----------	------------	-----	----------------	--	--------------	---------------------------------------

- 1.
- 2.
- 3.
- 4.
- 5.

II. HEAD OF HOUSEHOLD INFORMATION: CHECK OR PROVIDE ALL INFORMATION THAT APPLIES. **(PLEASE PRINT)**

1. Head of household is: MALE FEMALE DUAL HEAD, both male and female

2. Age: _____

3. Work Status for MALE (choose any that apply):

Full Time Full Time Homemaker Temporarily Disabled
 Part Time/Seasonal Unemployed Full Time Student
 Self-Employed Retired/Permanently Disabled Other: _____

4. Work Status for FEMALE (choose any that apply):

Full Time Full Time Homemaker Temporarily Disabled
 Part Time/Seasonal Unemployed Full Time Student
 Self-Employed Retired/Permanently Disabled Other: _____

5. 2016 Monthly Take Home (after taxes) of MALE Head of Household: _____
 2016 Monthly Take Home (after taxes) of FEMALE Head of Household: _____

6. Family Name _____

Mailing Address _____

City, Zip _____

7. Home Phone _____

Business Phone _____

8. Name of Parish _____

City Parish is in _____

Please: Write a brief summary

On the form provided give your reasons for applying for tuition assistance at this time. It will help the committee with their decision.

III. Relationship to Dependent(s): Which of the following best describes the relation of the head(s) of household to dependents:

Father and Mother Mother and Stepfather Father and Stepmother Single Parent
 Grandparents One Guardian Two Guardian Foster Child/Children

IV. FAMILY LIABILITIES / EXPENSES:

	Description	Total Owed	Monthly Payment
1. Monthly Rent \$ OR Monthly Mortgage \$	_____	_____	_____
	_____	_____	_____
2. List Debts	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
	TOTAL	\$	\$

V. INCOME:

TOTALS RECEIVED FOR THE YEAR - JANUARY TO DECEMBER 2016

- 1. **WORKER'S COMPENSATION:** MALE HOUSEHOLD HEAD \$ _____ FEMALE \$ _____
- 2. **UNEMPLOYMENT INSURANCE:** MALE HEAD \$ _____ FEMALE \$ _____
- 3. **WELFARE:** \$ _____
- 4. **FOOD STAMPS:** \$ _____
- 5. **SOCIAL SECURITY:** \$ _____
- 6. **CHILD SUPPORT:** \$ _____
- 7. **ALIMONY:** \$ _____

VI. DOCUMENTATION ENCLOSED: Please provide copies for all the following that apply to your situation:

- _____ Copy of the 2016 W-2 statement from each employer.
- _____ Written explanation of significant differences in income between 2016 and 2017 **** This is very important**
- _____ Welfare (AFDC) award notice (Copy of recent check or letter from case worker)
- _____ Food stamp award notice (copy of recent check or letter from case worker)
- _____ Social security award notice (copy of recent check)
- _____ Unemployment award notice (copy of recent check or statement)
- _____ Worker's compensation award (copy of recent check or statement)

**REMEMBER: Incomplete applications
will not be considered**

December 2016

Dear Parents,

The Bishop's Catholic Schools Endowment Committee is once again pleased to be able to award scholarships to students attending our schools. Each applicant is given serious consideration with top priority given to those most in need. Last year we had 300 families apply for scholarships. We were able to assist 200 families with awards between \$500 to \$1,000.

It is very important that all forms and information be completed in full. **Incomplete applications will not be considered.** Please consult with your principal or their designated staff member who will be able to assist you with completing the application. Please submit copies of documentation such as W2's, food stamp award notices, etc. Only copies should be submitted. Do not submit originals because documentation is not returned.

A summary of needed forms, information, and due dates are as follows:

First Step: By February 3, 2017

The applicant completes and turns in the following to the principal.

Pages 2 and 3: Financial Need and Evaluation Form

- Sections I through V completed in full
- Section VI Documentation (copies only)

Page 4: Letter with pertinent information This must describe your financial need, especially if your situation has changed dramatically in the last year.

- Sign and date form

Final Step: On or before February 17, 2017

The principal will submit the entire application, including ***Page 1: a Principal's Confidential Form***, to the Office of Catholic Schools. The committee will seriously consider each application package, but there is no guarantee to receive funds and you will be notified by April 28, 2017 of our decisions.

Thank you for providing the Committee the opportunity to help.

Sincerely,

The Catholic Schools Endowment Committee

Parents,

Please share with the committee your financial need for this scholarship. Include information and details that show the critical nature of your financial situation. It is important to emphasize any major change in your situation during the previous year. This information remains *confidential* by the committee.

I declare that all information given to the Bishop's Catholic Schools Endowment Fund is to the best of my knowledge correct and complete. I agree, if necessary, to send additional information to support statements on the forms.

SIGNATURE OF PERSON COMPLETING THIS FORM: _____

PRINT NAME: _____

DATE: _____

RETURN BY FEBRUARY 3, 2017 TO YOUR SCHOOL PRINCIPAL.

ANY INCOMPLETE FORMS RECEIVED ARE NOT ELIGIBLE, so please ask your principal or their designated staff member for help in completing the packet if you have any questions.